

Millburn Before and Afterschool Care

*Providing before school and afterschool care for District 24 students
in grades K-6 for the 2016-17 school year.*

**All rates and discounts
are subject to change.**

Millburn Elementary School: 847-356-8331

MILLBURN ELEMENTARY SCHOOL SESSION TIMES AVAILABLE (K-6)

SESSION 1 – 6:00 a.m. until the start of school

SESSION 2 – from school dismissal until 6:00 p.m.

EARLY DISMISSAL DAYS – Millburn Elementary School students remain at Millburn Elementary School.
Millburn Middle School students transported to Millburn Elementary School.

LUNCH – On half day early dismissal days, you must provide a brown bag lunch, snack(s), and beverages for your child.

SNACKS – Please provide a daily snack for your child.

Snacks and beverages are also available for 50 cents each. For convenience, you may purchase a “Snack Card” in \$5.00 increments.

NOTIFICATION – IMPORTANT!

**Make sure to notify your child’s teacher of
these childcare arrangements**

- AND -

ANY CHANGES to these arrangements!

TUITION

| SESSIONS | DAILY | WEEKLY |
|-------------------------------------------------------|---------|---------|
| Session 1 (K-6) 6:00 a.m. until school starts | \$ 7.25 | \$33.50 |
| Session 2 (K-6) from school dismissal until 6:00 p.m. | \$13.00 | \$61.00 |
| Early Dismissal Days (from dismissal until 6:00 p.m.) | \$20.00 | |

Millburn Before and Afterschool Care

2016-17 PAYMENT FORM

Child (ren) Full Name(s) _____

Attending at: Millburn Elementary School Millburn Middle School

DEPOSIT: \$50.00 per child and is applied toward the last registered week.

**All rates and discounts
are subject to change.**

TUITION

| SESSIONS | DAILY | WEEKLY |
|-------------------------------------------------------|---------|---------|
| Session 1 (K-6) 6:00 a.m. until school starts | \$ 7.25 | \$33.50 |
| Session 2 (K-6) from school dismissal until 6:00 p.m. | \$13.00 | \$61.00 |
| Early Dismissal Days (from dismissal until 6:00 p.m.) | \$20.00 | |

DEPOSIT AND WEEKLY TUITION PAYMENT INFORMATION

- Check made payable to "Millburn School District 24"
- Payment made using online system (RevTrak) found on www.millburn24.net. Proof of payment (printed receipt) is attached.

REGISTRATION AGREEMENT

Students registered in the Millburn Before and Afterschool Care program are subject to the rules, policies, and guidelines provided in the Parent/Student Handbook for the current year as found on District 24's website.

Agreement: I understand that the registration form is a contract for child care for specific days and weeks and that I am liable for the cost regardless of whether or not my child attends. I agree to pay Millburn School District 24 my weekly tuition in advance. I understand that there is no credit given for absences, vacations, or holidays. Further, I am responsible for payment of all days and weeks that I have indicated or added. One (1) week's advance notice is required in writing to change my child's permanent schedule or withdraw from the program. I understand I am liable for these charges if one week's notice is not given for any permanent changes in scheduled attendance or withdrawal from the program.

Payment: Except for the first payment for August 2013, payments are due no later than the Thursday prior to the first day of attendance for the payment period. I, the registrant, (parent or guardian who signs the form), agree to make payments to Millburn School District 24 no later than the due date or pay an additional \$10.00 per late payment. In the event of a payment more than one week past due, your child may be dismissed from the program. If your child is allowed to return, you will be required to make payment in full for the past-due amounts in addition to one week's tuition in advance before readmitting your child to the program.

By completing and signing the Registration Form, I the registrant, understand and agree to terms, policies, and guidelines. I agree to be responsible for all costs incurred with collecting debts more than 30 days past due, including but not limited to, fees for late payments, returned payments, uncollected payments, filing fees, court costs, and attorney's fees.

PRINT NAME _____

EMAIL ADDRESS _____

Legal Guardian Signature _____ Date _____

Millburn Before and Afterschool Care

2016-17 REGISTRATION

Child #1 Full Name _____ Birthdate _____ Boy Girl

My child attends Millburn Elementary School Millburn Middle School

Millburn Before and Afterschool Care Start Date _____ Teacher _____ Grade _____

PLEASE PRINT

FAMILY INFORMATION

Legal Guardian #1

First and Last Name _____ Relationship to Child _____

Address _____ City _____, IL Zip _____

Home Phone _____ Cell Phone _____ Work Phone _____

Employer _____ Address _____

Legal Guardian #2

First and Last Name _____ Relationship to Child _____

Address _____ City _____, IL Zip _____

Home Phone _____ Cell Phone _____ Work Phone _____

Employer _____ Address _____

CHILD #1 lives with: Both Parents Mother Father Guardian Special Custody Information _____

PHYSICIAN _____ **Address** _____ **Phone** _____

Allergies, special problems, or physical limitations of which we should be aware? _____

NOTE: If child(ren) require medication, a Request for Administration of Prescription or Non-Prescription must be completed.

EMERGENCY CONTACT who can be contacted in case parent or guardian cannot be reached?

Contact 1 _____ Address _____

Relationship to Child _____ Home Phone _____ Cell Phone _____

Contact 2 _____ Address _____

Relationship to Child _____ Home Phone _____ Cell Phone _____

SESSIONS **TIMES** **DAYS OF THE WEEK – circle days**

| | | | | | | |
|-----------|----------------------------------|--------|---------|-----------|----------|--------|
| SESSION 1 | 6:00 a.m. until school starts | Monday | Tuesday | Wednesday | Thursday | Friday |
| SESSION 2 | School dismissal until 6:00 p.m. | Monday | Tuesday | Wednesday | Thursday | Friday |

I acknowledge that the information is correct. Further, I understand and agree that it is my responsibility to notify Millburn Before and Afterschool Care, in writing, of any changes to this information.

Legal Guardian Signature _____ Date _____

2nd Child ? ➔

Millburn Before and Afterschool Care

2016-17 REGISTRATION

Child #2 Full Name _____ Birthdate _____ Boy Girl

My child attends Millburn Elementary School Millburn Middle School

Millburn Before and Afterschool Care Start Date _____ Teacher _____ Grade _____

FAMILY INFORMATION

Legal Guardian #1

First and Last Name _____ Relationship to Child _____

Email: _____

Address _____ City _____, IL Zip _____

Home Phone _____ Cell Phone _____

Employer _____ Work Phone _____

Legal Guardian #2

First and Last Name _____ Relationship to Child _____

Email: _____

Address _____ City _____, IL Zip _____

Home Phone _____ Cell Phone _____

Employer _____ Work Phone _____

CHILD #2 lives with: Both Parents Mother Father Guardian Special Custody Information _____

PHYSICIAN _____ **Address** _____ **Phone** _____

Any allergies, special problems, or physical limitations of which we should be aware? _____

 NOTE: If child(ren) require medication, a Request for Administration of Prescription or Non-Prescription must be completed.

EMERGENCY CONTACT who can be contacted in case parent or guardian cannot be reached?

Contact 1 _____ Address _____

Relationship to Child _____ Home Phone _____ Cell Phone _____

Contact 2 _____ Address _____

Relationship to Child _____ Home Phone _____ Cell Phone _____

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I acknowledge that the information is correct. Further, I understand and agree that it is my responsibility to notify Millburn Before and Afterschool Care, in writing, of any changes to this information.

 Legal Guardian Signature _____ Date _____